

# **Rules & Regulations**

## **1. Call for entries & participation**

- The call for entries for the Awards will be announced in one or more relevant online through the website and / or by direct communication with potential Applicants, and that shall be construed to be adequate notice for call for entries
- The Awards Management and / or Jury have the right to nominate any person/ organization to build the quality of entries in that Award category
- The Awards Management has the right to reclassify application forms from one category to another, at its discretion

## **2. Eligibility Criteria for participation in the Awards**

- Applications must be submitted before last date
- The participating organization should have a registered presence in India. Individuals cannot participate.
- The participating organization should be registered on or before 01/04/2010 ( exception for the category – Emerging Stars where company should be in operation since 01/04/2012)
- The Initiatives / projects should be executed and horizontally deployed.

## **NOTE –**

- The Awards Management holds the right to disqualify any application which does not meet the eligibility criteria without assigning any reason whatsoever

## **3. Receipt of entries**

- Participation in the Awards in any manner will be construed as an acceptance to the Rules and Regulations stated herein
- Receipt of application forms after last date of receipt specified may be permitted only at the discretion of the Awards Management
- Awards Management may not consider / be responsible for application forms that are in incorrect format / without declaration / received late / corrupt etc.

## **4. Screening of received application forms**

- Awards Management would appoint a panel of experienced personnel to screen application forms to ensure eligibility criteria are met.
- Wherever required, additional data/presentations shall be requested by the panel

## **5. Completeness of entries**

- Application Forms that are received incomplete in any manner may be disqualified by the Awards Management
- The Declaration section needs to be signed by the authorized officer of the organization
- Entries will be accepted in English only

## **6. Application Information**

- If at any time, any information provided by any Applicant is found to be incorrect in any manner, then the Applicant will not be permitted to continue participation in the Awards
- If after the conclusion of the Award ceremony, any information provided by an Applicant is found to be incorrect in any manner, then the applicant will be liable to return the trophy / certificate / prize money provided to the Applicant under this Award, if any
- Determination of whether information is incorrect or not rests with Awards Management

## **7. Verification of the information provided in the Application Form**

- The Awards Management will contact the Applicant, if required, for any clarifications needed for the information provided in the Application Form
- The Awards Management will make the best efforts possible to contact the Applicants, but shall not be responsible if the person does not participate in or does not agree to the conduct of the verification, or are not contactable.
- In the event that it is not possible to conduct a verification of the Applicant for any reason beyond its control, Awards Management may, at its discretion, disqualify the Applicant or continue in such other manner as deemed fit.

## **8. Short-listing up to 3 finalists for each award category from applications received**

- Application Forms received would be collated under each award category for evaluation by Awards Management
- Awards Management reserves the right to make the final judgement in case of any ambiguity in Rules and Regulations / disputes over suitability
- The screening jury will select up to 3 finalists per Award category based on pre-defined evaluation parameters who will qualify for the final round
- In the event no Application Forms in a category are found to be worthy of inclusion in the Awards, the Award category will be cancelled
- The decision of the above short-listing is binding and final on all Applicants

## **9. Determination of Winners**

- There could be one or more winners in each Award category, at the discretion of the Final Jury
- The determination of who should receive an award for any Award category rests with the Final Jury
- The Jury may also decide, in order to maintain high standards of these awards, that there could be no Winner in a particular category

## **10. General**

- Applicant understands and agrees that merely by applying for these Awards does not entitle the Applicant to a prize or to any other form of consideration
- All Applicants permit free of cost the use of their name and factual information about their application and entry(s) in the public media (for the build-up to the Awards, during the Awards ceremony, etc.) and do not have any right to any revenues earned through intellectual property rights generated by Awards, if any.
- HCSL will not be liable for any claims / disputes made by the Applicant or Finalist in relation to the Awards
- Additions, deletions and / or modifications to these Rules and Regulations are at the discretion of the Awards Management and the Awards Management may make such additions / deletions and / or modifications, at any time
- All disputes relating to or arising out of the Awards shall be subject to the laws of India, and shall be subject to the exclusive jurisdiction of the courts of competent jurisdiction at New Delhi, India.
- The Applicants and Finalists agree that they shall hold harmless the Awards Management, its employees, officers, contractors or other persons and shall defend them against any loss, claim, demands, costs, damages, judgments, expenses or liability arising out of or in connection with any or all claims whether or not groundless, that may be brought against the Awards Management by any third party in connection with participation in or winning the Award.

- All costs of participation in the Awards are to be borne by applicants unless specifically conveyed in writing to the applicant

**11. These rules**

- The Awards Management reserves the right to withdraw or amend the terms of the Awards at any time, with retrospective effect, and does not take the responsibility for any loss or damage that any person / organization / Applicant / Finalist may suffer as a result of the Awards being withdrawn or its terms amended